

## **HISTORIC DISTRICT COMMISSION MEETING MINUTES AUGUST 14, 2008**

The Van Buren Historic District Commission held its monthly meeting Thursday, August 14, 2008 at 5:30 P.M. in the City Council Room of the Municipal Complex. The following items were on the agenda:

1. Approval of minutes from the last meeting
2. COA for M7 Studio represented by Julie Litchford
3. Any other business that comes before this commission

Dwight Hopkins called this meeting to order at 5:45 P.M.

John Symonds made a motion to suspend approval of June minutes until the next meeting, as the recording secretary printed off the wrong minutes for signature. Motion was given a second by Paul Gibson, and motion carried a unanimous vote.

703 Main Street did not have any representation; therefore this COA could not be reviewed or approved.

At this time Chairman Dwight Hopkins pushed back item #3, and moved on to COA with representation present. A COA for 601 Main Street, represented by Melinda Plymale for signage approval for this address was the next item for consideration. John Symonds made a motion that this application does not significantly affect the surrounding properties, to which Vickie Davis gave a second, and the motion passed with a unanimous vote. Dwight commented about reviewing colors and fonts on the phone with Mrs. Plymale, and gave her a color chart to pick a color. Mrs. Plymale commented that goldenrod was the color she thought would be closest to what she was going for. Mr. Plymale asked about sandwich board signs, to which John Symonds commented they could do a sandwich board as long as it was the same color and lettering that has been approved by the commission. The lettering on this signage is Commercial Script. Letters on the door of the business will not exceed 12" tall, and lettering on window will not exceed 9" tall. The \$10.00 fee for review will be turned in to the City Clerk's office. A motion was made by John Symonds to accept this COA, and Paul Gibson seconded that motion, with the motion carrying a unanimous vote.

Next item for discussion was election of chairman and co-chairman. Dwight Hopkins commented this needed to be handled and turned in to City Council for the council to vote on. After some discussion, a motion was made to nominate Vickie Davis for Chairman and Dwight Hopkins as co-chairman by John Symonds, and motion was given a second by Paul Gibson. This motion carried with a unanimous decision.

Dwight Hopkins commented that on more than one occasion an attempt to place a gazebo in the Blanche Moore Park on Main Street. He then commented that Richard Gilstrap is looking into this project once again, and he commented that he told Richard this would not be an issue with the commission, and more than likely this topic will be brought to the commission next month.

Next item for discussion was request for qualifications that have been sent out for a consultant to put together a city-wide preservation plan. The initial survey work was done by UAFS students on this project. Mr. Hopkins commented when completed, this plan for preservation will be given to the city to be included in the city master plan.

After a brief discussion about the trip to New Orleans, this meeting was adjourned.

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Dwight Hopkins, Chairman

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Cami L. Brown, Recording Sec.