

VAN BUREN HISTORIC DISTRICT COMMISSION
1003 BROADWAY, VAN BUREN, ARKANSAS 72956
PHONE: 479-471-5006; FAX 479-471-5010

Dear Historic District Property Owner:

It is our pleasure to introduce the local **Historic District Restoration Grant** program (HDRG).

The Van Buren Historic District Commission has a \$6,000.00 in grant funding from the Arkansas CLG Program and the City of Van Buren, Arkansas. We are using this money to develop a mini-grant program for facade repairs in the commercial section of the Van Buren Historic District.

HISTORIC DISTRICT RESTORATION GRANT (HDRG) Guidelines

Grants of up to \$1,000 will be awarded for qualifying facade repair/restoration work. Preference may be given to those applicants who can match a portion of the project costs, but **owner match is not required.**

To be eligible for a grant *

1. The property must be located in the Historic District Section of Main Street.
2. You must NOT have begun your project. Van Buren HDC will NOT fund work already complete.

Eligible projects include, but are not limited to, repair and/or replacement of the following *exterior* architectural details and features on the street facade(s) of the building:

Restoration of existing architectural features
Replacement of missing architectural features
Exterior painting
Brick and Masonry repairs
Door repair/replacement
Window repair/replacement
Railing repair/replacement
Roof repairs
Awnings, gutters

All work must comply with Van Buren Historic District Commission Design Guidelines. Copies of the Guidelines are available at the Planning Office of the City of Van Buren, 1003 Broadway, during regular business hours, or you may find them online at www.vanburencity.org under Historic District.

To apply for an HDRG, complete all sections of the enclosed application form. If you do not own the property, be sure to have the authorization letter signed and notarized with the property owner signature. Be sure to include photographs of the structure and areas needing repair. If you propose to restore missing architectural features, you may include historic photographs of the missing features. If your project calls for an architect and/or contractor, include their written estimates of the total project cost.

Applications must be completed and received in the Van Buren Historic District office no later than 4:30 P.M. August 31, 2011. If you require assistance completing your application, call the Van Buren Historic District Office at 479-471-5006.

Recipients will be contacted by phone as soon as decisions are made September 1, 2011, and the list of names will be published as well.

Grants will be awarded based on the following factors:

1. Extent of deterioration of architectural features to be repaired.
2. Level of structure's significance within the Historic District.
3. Proportion of total project cost to be matched by applicant.

Grant funds will be released to grantees upon completion of approved work and with proof of match, if applicable. All work must receive approval from the HDC before beginning and must be completed by December 31, 2011. Grantees will be responsible for obtaining a Certificate of Appropriateness as well as any applicable permits and for compliance with all city codes.

If you have any questions, please do not hesitate to call the HDC office at 479-471-5006. We look forward to receiving your application.

Thank you,

Van Buren Historic District Commission

** Members of the Van Buren Historic District Commissions, elected officials of the City of Van Buren, and employees of the City of Van Buren, Arkansas are not eligible to participate in this program.*